

Internal Quality Assurance Cell
K R Technical College, Ambikapur
2019-20

Minutes of meetings of IQAC.

Date and Time :- 05/03/2019, 02:00 Pm

Venue :- College Hall

MEMBER PRESENT

1. Mr. Sandeep Dey (COORDINATOR)
2. Mr. ViniteshGupt (CO-COORDINATOR)
3. Dr. Alka Jain (EXTERNAL EXPERT)
4. Dr. Ritesh Verma (EXTERNAL EXPERT)
5. Mr. H.S.P. Tonde (EXTERNAL EXPERT)
6. Mrs. Rinu Jain (MANAGEMENT REPRESENTATIVE)
7. Mr. Ved Prakash (FACULTY MEMBER)
8. Miss. Mamta Dubey (FACULTY MEMBER)
9. Miss. Shrutika Mudgal (FACULTY MEMBER)
10. Mr. Afroj Ansari (FACULTY MEMBER)
11. Mr. Ashish Singh (SPORTS INCHARGE)
12. Mr. Pawan Sharma (LIBRARIAN)
13. Mr. Manganjeet Ram (ALUMNI MEMBER)
14. Miss. Ankita Tiwari (STUDENT MEMBER)

Following Members could not attend the meeting

1. Mr. Rahul Jain (COMMUNITY REPRESENTATIVE)
2. Dr. Anju Goyal (Community Representative)
3. Dr. H.N. Dubey (University Representative)
4. Miss Unnati Rai (Alumni Member)
5. Miss Sonali Saw (Student Representative)

AGENDA

1. To discuss about preparation and adherence of Academic Calendar.
2. To discuss College Budget for 2019-20.
3. To discuss fee structure for this session.
4. To discuss the Staff Salary.
5. To discuss conducting value added courses for the students MSc maths, M.Com and UG(all)
6. To discuss about organising a 7-day Summer Internship Program at College.
7. Discussion to conduct faculty development program for teaching & non-teaching staff.
8. Discussion regarding activity and program to be conducted by difference cell & communities.

PROCEEDINGS

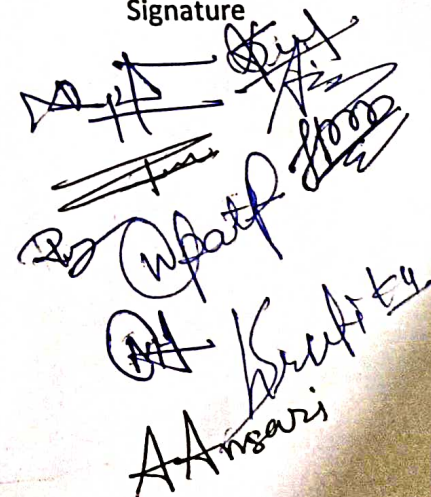
1. The institution prepares the academic calendar every year in advance. The coverage of academic calendar covers college (session) starting date as per University guidelines, list of University and College Level Internal (CCA, Unit Tests, Model) and External (Main UG exams, CBCS Exams and Practical Exams) Examination Dates, Seminar and Project/Assignment Submission Dates, Departmental and Club/Cell/Committees related Programs, Celebration of Commemorative Days, Festivals, Sports, Holidays, Vacation Dates etc.
2. In the IQAC meeting In-charge Principal, Mr. Binay Kumar Ambastha proposed the college budget for 2019-20 which was further discussed, approved and the members unanimously agreed and praised the budget for this year.
3. In the meeting In-charge Principal of college Mr. Binay Kumar Ambastha mentioned that College offers many facilities in the UG courses so the tuition fee will be increased with 25% by the year because there is no other government or non-government funds received by the institution so for the management of staff salary and smooth work environment this step will be taken.
4. Value added courses of Basic computer, Tally and Personality development (PD) will be conducted for the students of MSc Maths, M.Com and all the Undergraduate Students in the coming session it was suggested by the IQAC coordinator Mr. Sandeep Dey.
5. For the running session In-charge Principal of the college informed that the staff salary will be incremented by approximately 15%. In order to appreciate the hard work and determination of employees towards institution.
6. A 7-day Summer Internship Program will be organized in KR Technical College for the 12th passed students of different schools. In this event, the students of various schools will be informed about the guidance related to their career and the problems they face in course selection after 12th and their solution will also be given. Students who perform well in sports, seminars, tests etc. will also be rewarded. This decision was taken in the IQAC meeting.
7. IQAC Co-ordinator Mr. Binay Ambastha Suggested to conduct Faculty development program for teaching & non-teaching staff which was agreed by all members.
8. During the meeting IQAC Co-ordinator Mr. Sandeep Dey Discus about the programs the will be conducted by different cell & committees.

Members to attended meeting

Name (Designation)

1. Mr. Sandeep Dey (COORDINATOR)
2. Mr. Vinitesh Gupta (CO-COORDINATOR)
3. Dr. Alka Jain (EXTERNAL EXPERT)
4. 4. Dr. Ritesh Verma (EXTERNAL EXPERT)
5. Mr. H.S.P. Tonde (EXTERNAL EXPERT)
6. Mrs. Rinu Jain (MANAGEMENT REPRESENTATIVE)
7. Mr. Ved Prakash (FACULTY MEMBER)
8. Miss. Mamta Dubey (FACULTY MEMBER)
9. Miss. Shrutika Mudgal (FACULTY MEMBER)
10. Mr. Afroz Ansari (FACULTY MEMBER)

Signature



Handwritten signatures of the meeting members, including Mr. Sandeep Dey, Mr. Vinitesh Gupta, Dr. Alka Jain, Dr. Ritesh Verma, Mr. H.S.P. Tonde, Mrs. Rinu Jain, Mr. Ved Prakash, Miss. Mamta Dubey, Miss. Shrutika Mudgal, and Mr. Afroz Ansari.

11. Mr. Ashish Singh (SPORTS INCHARGE)
12. Mr. Pawan Sharma (LIBRARIAN)
13. Mr. Manganjeet Ram (ALUMNI MEMBER)
14. Miss. Ankita Tiwari (STUDENT MEMBER)

A Singh.
Mr Pawan
अंकित तिवारी



IQAC In-Charge

Co-ordinator IQAC
KR Technical College
Ambikapur



Principal/Chairman

PRINCIPAL
K.R. Technical College
Ambikapur (C.G.)

Internal Quality Assurance Cell
K R Technical College, Ambikapur

Minutes of meetings of IQAC.

Date and Time :- 29/05/2019, 02:00 Pm

Venue :- College Hall

MEMBER PRESENT

1. Mr. Sandeep Dey (COORDINATOR)
2. Mr. Vinitesh Gupt (CO-COORDINATOR)
3. Dr. Alka Jain (EXTERNAL EXPERT)
4. Dr. Ritesh Verma (EXTERNAL EXPERT)
5. Mr. H.S.P. Tonde (EXTERNAL EXPERT)
6. Mr. Rahul Jain (COMMUNITY REPRESENTATIVE)
7. Mrs. Rinu Jain (MANAGEMENT REPRESENTATIVE)
8. Mr. Ved Prakash (FACULTY MEMBER)
9. Miss. Mamta Dubey (FACULTY MEMBER)
10. Miss. Shrutika Mudgal (FACULTY MEMBER)
11. Mr. Afroj Ansari (FACULTY MEMBER)
12. Mr. Ashish Singh (SPORTS INCHARGE)
13. Mr. Pawan Sharma (LIBRARIAN)
14. Mr. Manganjeet Ram (ALUMNI MEMBER)
15. Miss. Ankita Tiwari (STUDENT MEMBER)

Following Members could not attend the meeting

1. Dr. Naveen Jain (External Expert)
2. Dr. Anju Goyal (Community Representative)
3. Dr. H.N. Dubey (University Representative)
4. Miss Unnati Rai (Alumni Member)
5. Miss Sonali Saw (Student Representative)

AGENDA

1. Discussion On Extra Tally Classes and Online Certificate to students to be presented in governing body.
2. Discussion on New Course (M.Com, B.Sc. Microbiology, M.Sc. Mathematics) for coming session to be presented in governing body.
3. Discussion on Induction Program.
4. Discussion about the place and name of the canteen in the college.
5. Discussion to issue the advertisement for the post of Principal in the college.
6. Discussion on extra activity for Placement to be presented in governing body.
7. Discussion on Meeting with Cell/Club/Committee Heads.

PROCEEDINGS

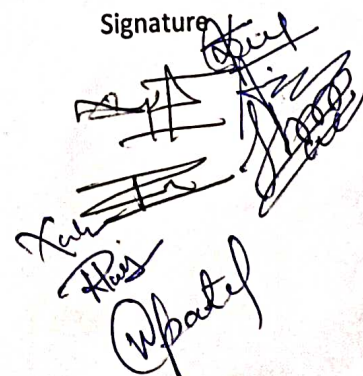
1. Community Representative Mr. Rahul Jain told that students of K.R. Technical College will be getting an extra TALLY CLASS through Manjusha Academy and after successful completion of this course they will be getting an Online Certificate. This course will be optional for the students and they will be paying some extra fees for opting this course. He also mentioned in this computerized era where Tally is foremost requirement in commercial and other sectors this will be a good initiative taken by the institute.
2. In-charge Principal of college Mr. Binay Kumar Ambastha mentioned that college has applied for the new courses for the coming session like M.Com, B.Sc (Microbiology) and M.Sc (Mathematics) and we are hoping that we will be getting such courses in our college. This will be more beneficial for the students who are doing UG from this institution and seeking admission in the Master Degree Courses like M.Com and M.Sc Mathematics.
3. IQAC Co-Ordinator Mr. Sandeep Dey mentioned that Induction program will be organized for newly admitted students in KR Technical College, Ambikapur. In this program, Chairman of the College Administration Mr. Kant Dubey, Advisor Mr. Rahul Jain, Director Mrs. Rinu Jain and In-charge Principal Mr. Binay Ambastha will be present.
4. Keeping the need and facilities to be provided to the college students the place and name for the canteen inside the college was discussed in the IQAC meeting.
5. In the meeting Management Representative Mrs. Rinu Jain suggested that institution will be giving advertisement in local and national newspapers for the appointment of Principal as per the guidelines given in UGC criteria and other standards mentioned by the college.
6. For Improving student's employment skills like how to face an interview, resume writing, what body language they should contain, which kind of dress up they should put on, special class will be provided by the college, which will help them in seeking job opportunities as per their eligibilities. Since, our town is not having much Industrial coverage. So, we will also be providing news and recruitment advertisements of placements to our students told IQAC Co-Ordinator Mr. Sandeep Dey.
7. IQAC Co-ordinator Mr. Sandeep Dey mentioned that the meeting of cell, club and committee heads will be conducted in order for the smooth conduction of various upcoming major events, celebration of commemorative days, sports, festivals and other programs.

Members to attended meeting

Name (Designation)

1. Mr. Sandeep Dey (COORDINATOR)
2. Mr. Vinithesh Gupta (CO-COORDINATOR)
3. Dr. Alka Jain (EXTERNAL EXPERT)
4. Dr. Ritesh Verma (EXTERNAL EXPERT)
5. Mr. H.S.P. Tonde (EXTERNAL EXPERT)
6. Mr. Rahul Jain (COMMUNITY REPRESENTATIVE)
7. Mrs. Rinu Jain (MANAGEMENT REPRESENTATIVE)
8. Mr. Ved Prakash (FACULTY MEMBER)

Signature

The block contains several handwritten signatures in black ink. There are approximately seven distinct signatures, some of which are quite stylized and overlapping. The signatures are located to the right of the list of members.

9. Miss. Mamta Dubey (FACULTY MEMBER)
10. Miss. Shrutika Mudgal (FACULTY MEMBER)
11. Mr. Afroj Ansari (FACULTY MEMBER)
12. Mr. Ashish Singh (SPORTS INCHARGE)
13. Mr. Pawan Sharma (LIBRARIAN)
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15. Miss. Ankita Tiwari (STUDENT MEMBER)

(11)

Krutika
Ansari

Singh.

Pawar MR

अंकिता तिवारी


IQAC In-Charge

Co-ordinator IQAC
KR Technical College
Ambikapur


Principal/Chairman

PRINCIPAL
K.R. Technical College
Ambikapur (C.G.)

Internal Quality Assurance Cell
K R Technical College, Ambikapur

Minutes of meetings of IQAC.

Date and Time :- 03/09/2019, 02:00 Pm

Venue :- College Hall

MEMBER PRESENT

1. Mr. Sandeep Dey (COORDINATOR)
2. Mr. ViniteshGupt (CO-COORDINATOR)
3. Dr. Alka Jain (EXTERNAL EXPERT)
4. Dr. Ritesh Verma (EXTERNAL EXPERT)
5. Dr. Naveen Jain (EXTERNAL EXPERT)
6. Mr. H.S.P. Tonde (EXTERNAL EXPERT)
7. Mrs. Rinu Jain (MANAGEMENT REPRESENTATIVE)
8. Mr. Sandeep Dey (FACULTY MEMBER)
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11. Miss. Jagriti Yadav (FACULTY MEMBER)
12. Mr. Ashish Singh (SPORTS INCHARGE)
13. Mr. Pawan Sharma (LIBRARIAN)
14. Miss. Ankita Tiwari (ALUMNI MEMBER)
15. Miss. Deepa Tiwari (STUDENT MEMBER)

Following Members could not attend the meeting

1. Dr. Anju Goyal (COMMUNITY REPRESENTATIVE)
2. Mr. Rahul Jain (COMMUNITY REPRESENTATIVE)
3. Dr. H.N. Dubey (University Representative)
4. Miss Unnati Rai (Alumni Member)
5. Miss Sonali Saw (Student Representative)

AGENDA

1. Discussion on organizing Oath taking ceremony of student union office bearers in the college.
2. Discussion on Motivational Seminar.
3. Discussion on appointment of new staff.
4. Discussion on organizing a program on the birth anniversary of Mahatma Gandhi and Lal Bahadur Shastri.

PROCEEDINGS

1. IQAC coordinator Mr. Sandeep Dey discussed to organise Oath taking ceremony for student union office bearers to discharge their responsibilities.

2. In-charge Principal Mr. Binay Kumar Ambastha suggested to organise a Motivational Seminar for students to replace their thought patterns with more positive ones.

3. As the new courses were proposed to be conducted in the college, the discussion for appointing new staff for those courses also took place in the meeting.





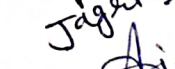
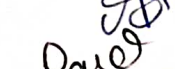
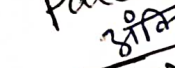




4. Suggestion for celebration of Mahatma Gandhi Jayanti and Lal Bahadur Shastri Jayanti by Cleanliness Society and Cleaning Campaign by NSS Unit was given by IQAC Co-ordinator which was appreciated and agreed by all the members.


Members to attended meeting


Name (Designation)

1. Mr. Sandeep Dey (COORDINATOR)
2. Mr. Vinitesh Gupta (CO-COORDINATOR)
3. Dr. Alka Jain (EXTERNAL EXPERT)
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Principal/Chairman
PRINCIPAL
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Ambikapur (C.G.)

Internal Quality Assurance Cell
K R Technical College, Ambikapur

Minutes of meetings of IQAC.

Date and Time :- 01/12/2019, 02:00 Pm

Venue :- College Hall

MEMBER PRESENT

1. Mr. Sandeep Dey (COORDINATOR)
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AGENDA

1. Discussion on organising Seven Day NSS camp.
2. Discussion for Annual Function (PARAM-7) celebration.
3. discussion regarding the feedback of parents and students.
4. Discussion regarding conduction of Annual Examination and Duty Allotments.
5. Discussion on organising lecture of District Legal Services Authority Surguja in college by Legal Literacy Club.

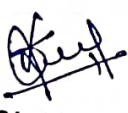
PROCEEDINGS

1. In-charge Principal Mr. BinayAmbastha discussed about seven-day special camp for the National Service Scheme to be organised in AjirmaKalan village and the responsibilities regarding this was given to NSS officer Mr.ViniteshGupt.
2. Discussion regarding Annual function, PARAM-7 also took place in the meeting for which the responsibilities and inchargeship were given to Miss Shrutika Mudgal, Cultural Head.
3. The recommendation to take into account and put into practice the suggestions made in the parents-student feedback in order to raise the standard of teaching and ensure that learning is successful.
4. Discussion regarding the smooth conduction of practical and annual examination of Surguja University and duty allotments for that also took place in the meeting, which was agreed by all the members of IQAC.
5. District Legal Services Authority Surguja will be delivering a lecture at KR Technical College. The keynote speaker will be Shri Janardan Khare, Secretary, District Legal Services Authority, District Surguja. It was also mentioned by Miss.Shrutika Mudgal in the IQAC meeting.

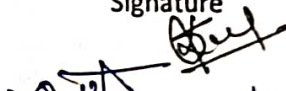
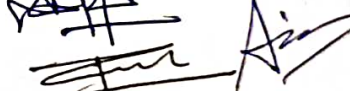

Members to attended meeting


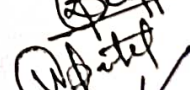

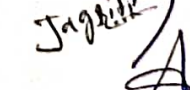
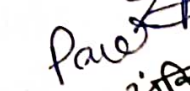



Name (Designation)


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IQAC In-Charge
Co-ordinator IQAC
KR Technical College
Ambikapur

Signature


Principal/Chairman
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Ambikapur (C G)