

K R Technical College, Ambikapur
Internal Quality Assurance Cell
2020-21

Minutes of meetings of IQAC.

Date and Time :-05/03/2020 02:00 Pm

Venue :- College Hall

MEMBER PRESENT

- 1.Mr. Sandeep Dey (COORDINATOR)
- 2.Mr. ViniteshGupt (CO-COORDINATOR)
- 3.Dr. Alka Jain (EXTERNAL EXPERT)
- 4.Mr. H.S.P. Tonde (EXTERNAL EXPERT)
5. Dr. Ritesh Verma (EXTERNAL EXPERT)
6. Dr.Anju Goyal (Community Representative)
- 7.Mrs. Rinu Jain (MANAGEMENT REPRESENTATIVE)
- 8.Mr. Ved Prakash (FACULTY MEMBER)
- 9.Miss. Shrutika Mudgal (FACULTY MEMBER)
- 10.Miss. Jagriti Yadav (FACULTY MEMBER)
- 11.Mr.Pawan Sharma (LIBRARIAN)
- 12.Mr.Ashish Singh(SPORTS INCHARGE)
- 13.Miss. Ankita Tiwari (ALUMNI MEMBER)
- 14.Miss. Deepa Tiwari (STUDENT MEMBER)

MEMBERS WHO COULD NOT ATTEND THE MEETING

1. Mr. Rahul Jain (Community Representative)
2. Dr. Naveen Jain(External Expert)
- 4.Dr. H.N. Dubey(University Representative)
- 5.Miss Unnati Rai(Alumni Member)
- 6.Miss Sonali Saw(Student Representative)

AGENDA

- 1.Discussion on Preparation and Adherence of Academic Calendar.
- 2.Discussion regarding college budget for session 2020-21
- 3.Discussion regarding fee structure for the new session.
4. Discussion regarding staff salary.
5. Discussion regarding strategy for admissions for the new session.
- 6.Discussion regarding the formation of different cell/club/committee.
- 7.Discussion on initiating Mentor-Mentee Program.
8. Discussion for honouring the women on international women's day.
9. Discussion to conduct faculty development program for teaching & non-teaching staff.
10. Discussion regarding the program to be conducted by the existing club committee.

PROCEEDINGS

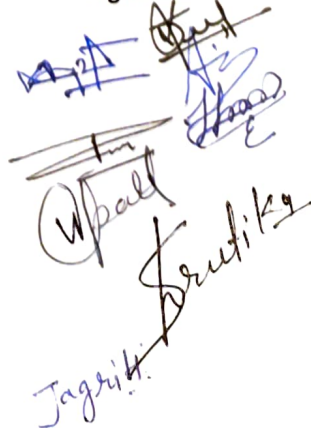
1. The institution prepares the academic calendar every year in advance. The coverage of academic calendar covers college (session) starting date as per University guidelines, list of University and College Level Internal (CCA, Unit Tests, Model) and External (Main UG exams, CBCS Exams and Practical Exams) Examination Dates, Seminar and Project/Assignment Submission Dates, Departmental and Club/Cell/Committees related Programs, Celebration of Commemorative Days, Festivals, Sports, Holidays, Vacation Dates etc.
2. In the IQAC meeting the college budget for 2020-21 was discussed and agreed by the members of IQAC for the new session.
3. In this meeting the suggestion of increasing the tuition fees was given by the Incharge Principal Mr. Binay Ambastha since there is no government or non government funding is received by the college.
4. Staff salary was also discussed in the meeting and it was decided that on the basis of admission staff salary will be increased.
5. The IQAC coordinator, Mr. Sandeep Dey discussed the admission plan for the academic year 2030-22 and it was decided that students should pay the fee in three installments.
6. IQAC coordinator Mr. Sandeep Dey suggested setting up an equal opportunity and grievance redressal cell to deal with related issues which was agreed by all the members.
7. Introducing the mentor-mentee program, to provide the students with the appropriate guidance, in order to monitor each student's overall progress throughout the program and to equip the students with the skills necessary for the changing global scenario was suggested by The Director Mr. Rinu Jain.
8. The meeting covered the discussion to honour the women who are doing remarkable work in different fields which was appreciated and agreed by all the members.
9. IQAC Co-ordinator Mr. Binay Ambastha Suggested to conduct Faculty development program for teaching & non-teaching staff which was agreed by all members.
10. The head of each club committee was consultation regarding the program that could be conducted by them & IQAC co-ordinator ask for the information about the program.

Members to attended meeting

Name (Designation)

1. Mr. Sandeep Dey (COORDINATOR)
2. Mr. Vinithesh Gupta (CO-COORDINATOR)
3. Dr. Alka Jain (EXTERNAL EXPERT)
4. Mr. H.S.P. Tonde (EXTERNAL EXPERT)
5. Dr. Ritesh Verma (EXTERNAL EXPERT)
6. Dr. Anju Goyal (Community Representative)
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8. Mr. Ved Prakash (FACULTY MEMBER)
9. Miss. Shrutika Mudgal (FACULTY MEMBER)
10. Miss. Jagriti Yadav (FACULTY MEMBER)

Signature



Handwritten signatures of the meeting members, including Sandeep Dey, Vinithesh Gupta, Alka Jain, H.S.P. Tonde, Ritesh Verma, Anju Goyal, Rinu Jain, Ved Prakash, Shrutika Mudgal, and Jagriti Yadav.

1. Mr. Pawan Sharma (LIBRARIAN)
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4. Miss. Deepa Tiwari (STUDENT MEMBER)

Pawan
Singh
अंकित तिवारी
Deepa Tiwari



IQAC In-Charge
Co-ordinator IQAC
KR Technical College
Ambikapur



Principal/Chairman
PRINCIPAL
K.R. Technical College
Ambikapur (C.G.)

K R Technical College, Ambikapur
Internal Quality Assurance Cell

Minutes of meetings of IQAC.

Date and Time :- 01/06/2020, 02:00 Pm

Venue :- Online Mode

MEMBER PRESENT

1. Mr. Sandeep Dey (COORDINATOR)
2. Mr. Vinitesh Gupt (CO-COORDINATOR)
3. Mr. Rahul Jain (Community Representative)
4. Dr. Naveen Jain (External Expert)
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MEMBERS WHO COULD NOT ATTEND THE MEETING

1. Dr. H.N. Dubey (University Representative)
2. Dr. Anju Goyal (Community Representative)
3. Miss Unnati Rai (Alumni Member)
4. Miss Sonali Saw (Student Representative)

AGENDA

1. Discussion regarding online classes.
2. Discussion Regarding the online celebration of international yoga day
3. Discussion for providing instruction regarding covid-19 safety to the teachers attending college.
4. Discussion on conducting virtual events.
5. Discussion regarding organisation of webinars.
6. Discussion regarding students fee concession.
7. Discussion regarding organising online cultural programs.

PROCEEDINGS

1. Incharge Principal, Mr Binay Ambastha, explained that the classes will run continually during corona pandemic for which fee submission, library facility and classes will be provided via online mode.

2.Suggestion for celebrating international yoga day was given by Incharge Principal Mr. Binay Ambastha.The members of IQAC agreed to practice yoga via online mode an all thr the Responsibilities and incharge ship For yoga day was given to Miss Shrutika Mudgal

3.The meeting covered the discussion that Even though the classes will be conducted in online mode the teachers still have to attend the college, so corona safety measures must be taken. Every teacher should wear mask and keep hand sanitizer with them. The instruction to keep distance from one another and immediately tested if any of them have any kind of symptoms was given to all the members which was agreed by all.

4.Although the college will not conduct the classes in conventional mode due to covid-19 but as the college has its vision to provide holistic development to the students so it was discussed in the meeting to organise events and competitions virtually so that Students will achieve the development by attending and participating in the virtual events.

5.The idea of conducting webinars to educate and provide knowledge and information to the teachers and students even though they are staying at home was suggested by IQAC coordinator Mr. Sandeep Dey, and it received favorable reviews by all the members.

6.Discussion on fee reduction for needy students was put up in the meeting by the incharge Principal Mr. Binay Ambastha which was agreed by Director Mrs. Rinu Jain and appreciated by all the members of IQAC.

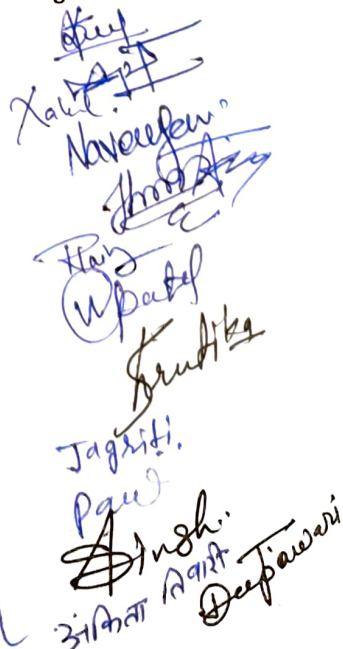
7.In an effort for students to experience cultural life and develop their personal skills while pursuing online education during the corona pandemic, IQAC coordinator Mr. Sandeep Dey presented the idea of organizing online cultural programs.

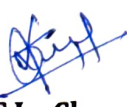
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Name (Designation)


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IQAC In-Charge

Co-ordinator IQAC
K.R. Technical College
Ambikapur


Principal/Chairman

PRINCIPAL
K.R. Technical College
Ambikapur (C.G.)

K R Technical College, Ambikapur
Internal Quality Assurance Cell

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Date and Time :-21/01/ 2021 02:00 Pm

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- 1.Dr. Naveen Jain(EXTERNAL EXPERT)
- 2.Dr. H.N. Dubey(UNIVERSITY REPRESENTATIVE)
- 3.Miss. Jagriti Yadav (FACULTY MEMBER)
- 4.Miss Unnati Rai(ALUMNI MEMBER)
- 5.Miss Sonali Saw(STUDENT REPRESENTATIVE)

AGENDA

- 1.Discussion regarding remedial classes for students.
- 2.Discussion on conducting Webinars & Seminars to impart quality education to the students.
- 3.Discussion regarding course status.
- 4.Discussion regarding the parents-students feedback.
- 5.Discussion regarding action taken report of the session 2020-21

PROCEEDINGS

1.Incharge Principal MrBinayAmbastha suggested to to provide additional help in the form of remedial class to learners who have fallen behind the rest of the class in any topic or subject.

2.IQAC 6rganize6or, Mr. Sandeep Dey apprised the committee members that proposals are invited from HODs and club/committee in-charge regarding activities to be conducted in the session 2021-22. Incharge Principal MrBinayAmbastha expressed to be acquainted with latest technology and to 6rganize webinars and seminars to impart quality education to the students.

3.As the annual examination are about to be held the incharge principal discussed and took the information about the status of course and syllabus and adviced to complete the course in the given time period.

4.During the meeting it was suggested by the IQAC coordinator to take into account and put into practice the recommendations given in the student and parent feedback in order to raise the standard of instruction and achieve successful learning outcomes.

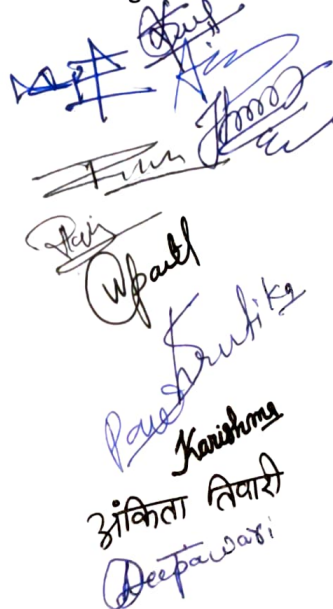
5.Action taken report of the session 2020-21 was presented by the IQAC coordinator Mr. Sandeep Dey The report presented activities classified under Department heads, club & committee heads providing value based education fostering social, moral, and cultural ideals and emphasizing education that aims to promotestudents' overall development.


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