

K R Technical College, Ambikapur
Internal Quality Assurance Cell

Minutes of meetings of IQAC.

Date and Time :-05/03/2021, 02:00 Pm

Venue :- College Hall

MEMBERS PRESENT

- 1.Mr. Sandeep Dey (COORDINATOR)
- 2.Mr. Vinitesh Gupt (CO-COORDINATOR)
3. Mr. Rahul Jain (COMMUNITY REPRESENTATIVE)
- 4.Dr. Alka Jain (EXTERNAL EXPERT)
5. Dr. Ritesh Verma (EXTERNAL EXPERT)
- 6.Mr. H.S.P. Tonde (EXTERNAL EXPERT)
- 7.Mrs. Rinu Jain (MANAGEMENT REPRESENTATIVE)
- 8.Miss. Asha Muni Das(FACULTY MEMBER)
- 9.Mr. Ved Prakash Patel(FACULTY MEMBER)
- 10.Mr. Afroj Ansari(Faculty Member)
- 11.Mr.Pawan Sharma (LIBRARIAN)
- 12.Miss.Karishma Yadav(SPORTS INCHARGE)
- 13.Mr. Dharmendra Patel(Alumni Member)
- 14.Mrs. Ahilya Patel(Student Member)

MEMBERS WHO COULD NOT ATTEND THE MEETING

1. Dr. Naveen Jain(External Expert)
2. Dr.Anju Goyal (Community Representative)
3. Dr. H.N. Dubey(University Representative)
4. Miss Mamta Dubey (Faculty Member)
5. Mr. Ankit Soni(Alumni Member)
6. Miss. Sarita Rajwade(Student Member)

AGENDA

1. Discussion on preparation and adherence of Academic Calendar.
- 2.Discussion regarding college budget for session 2021-22
3. Discussion regarding fee structure for the new session.
4. Discussion regarding staff salary.
5. Discussion regarding the formation of Gender issue cell
6. Discussion regarding strategy for admissions for the new session.
7. Discussion for honouring the women on international women's day.
8. Discussion on reviewing of Value Added Course.
9. Discussion to conduct faculty development program for teaching & non-teaching staff.
10. Discussion regarding the program to be conducted by the existing club committee.

PROCEEDINGS

- 1.The institution prepares the academic calendar every year in advance.The coverage of academic calendar covers college(session) starting date as per University guidelines, list of University and College Level Internal (CCA,Unit Tests, Model) and External (Main UG exams, CBCS Exams and Practical Exams) Examination Dates, Seminar and Project/Assignment Submission Dates, Departmental and Club/Cell/Committees related Programs, Celebration of Commemorative Days, Festivals, Sports, Holidays, Vacation Dates etc.
2. In the IQAC meeting the college budget for 2021-22 was discussed and agreed by the members of IQAC for the new session.
3. In this meeting the suggestion of increasing the tuition fees was given by the Incharge Principal Mr Binay Ambastha since there is no government or non government funding is received by the college.
- 4.Staff salary was also discussed in the meeting and it was decided that on the basis of admission staff salary will be increased.
5. During the meeting of IQAC, coordinator Mr.Binay Ambastha recommended to establish Gender Issue cell to deal with the problems and issues of Gender inequality .
- 6.The IQAC coordinator, Mr. Sandeep Dey discussed the admission plan for the academic year 2021-22 and it was decided that students should pay the fee in three installments.
7. The meeting covered the discussion to honour the women who are doing remarkable work in different fields which was appreciated and agreed by all the members.
- 8.During the meeting it was suggested by IQAC Co-Ordinator to review the status of Value added courses such as Tally for the students of DCA, PGDCA, B.Com and BBA, PD(Personality Development) for all B.Sc Bio/Maths, Graphics Designing(Canva) for all B.Sc CS and BCA and General Awareness of Chhattisgarh for all BA.
9. IQAC Co-ordinator Mr. Binay Ambashta Suggested to conduct Faculty development program for teaching & non-teaching staff which was agreed by all members.
10. The head of each club committee was consultation regarding the program that could be conducted by them & IQAC co-ordinator ask for the information about the porogram.

Members to attended meeting

Name (Designation)

- 1.Mr. Sandeep Dey (COORDINATOR)
- 2.Mr. Vinitesh Gupt (CO-COORDINATOR)
3. Mr. Rahul Jain (COMMUNITY REPRESENTATIVE)
- 4.Dr. Alka Jain (EXTERNAL EXPERT)
5. Dr. Ritesh Verma (EXTERNAL EXPERT)
- 6.Mr. H.S.P. Tonde (EXTERNAL EXPERT)
- 7.Mrs. Rinu Jain (MANAGEMENT REPRESENTATIVE)
- 8.Miss. Asha Muni Das(FACULTY MEMBER)

Signature

The block contains several handwritten signatures in blue ink. The signatures are written over the list of members. The names 'Sandeep Dey', 'Rahul Jain', 'Alka Jain', 'Ritesh Verma', 'H.S.P. Tonde', 'Rinu Jain', and 'Asha Muni Das' are clearly visible as they correspond to the members listed on the left. The signature of 'Vinitesh Gupt' is less distinct but appears to be present.

- 9.Mr. Ved Prakash Patel(FACULTY MEMBER)
10.Mr. Afroj Ansari(Faculty Member)
11.Mr.Pawan Sharma (LIBRARIAN)
12.Miss.Karishma Yadav(SPORTS INCHARGE)
13.Mr. Dharmendra Patel(Alumni Member)
14.Mrs. Ahilya Patel(Student Member)

Patel
Afroj Ansari
Pawan
Karishma
D. Patel
A. Patel

[Signature]

IQAC In-Charge
Co-ordinator IQAC
KR Technical College
Ambikapur

[Signature]

Principal/Chairman

PRINCIPAL
K.R. Technical College
Ambikapur (C.G.)

K R Technical College, Ambikapur

Internal Quality Assurance Cell

Minutes of meetings of IQAC.

Date and Time :- 03/06/2021, 02:00 Pm

Venue :- College Hall

MEMBER PRESENT

1. Mr. Sandeep Dey (COORDINATOR)
2. Mr. Vinitesh Gupta (CO-COORDINATOR)
3. Mr. Rahul Jain (COMMUNITY REPRESENTATIVE)
4. Dr. Alka Jain (EXTERNAL EXPERT)
5. Mr. H.S.P. Tonde (EXTERNAL EXPERT)
6. Dr. Ritesh Verma (EXTERNAL EXPERT)
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14. Miss. Karishma Yadav (SPORTS INCHARGE)
15. Mr. Dharmendra Patel (Alumni Member)
16. Mrs. Ahilya Patel (Student Member)

MEMBERS WHO COULD NOT ATTEND THE MEETING

1. Dr. Naveen Jain (External Expert)
2. Dr. H.N. Dubey (University Representative)
3. Mr. Ankit Soni (Alumni Member)
4. Miss. Sarita Rajwade (Student Member)

AGENDA

1. Discussion Regarding the preparation of Academic and Departmental Calendar.
2. Discussion about conducting online classes for the session 2021-22.
3. Discussion regarding new admission.
4. Discussion on making the institution covid-19 vaccination center
5. Discussion regarding appointment of new Principal.
6. Discussion about organising Faculty Development Program.

PROCEEDINGS

1. The IQAC coordinator advised all departments to create academic calendars using the university's academic calendar in accordance with the needs of the new session.

2. In view of corona pandemic it was discussed in the meeting to conduct online classes for the students on which the suggestion of some online platforms like Google Meet and Zoom app were recieved by the members of IQAC.

3. In the meeting the strategy for new admission was discussed including setting up percentage criteria and fee installment strategy.

4. In the meeting IQAC coordinator Mr. Sandeep Dey, informed that the college will serve as the covid-19 vaccination center under IQAC supervision, where everyone over the age of 18 will receive the vaccine. Everyone presented in the meeting expressed their consent on this.

5. Due to not meeting the eligibility criteria by the candidates for the position of Principal the college is not having permanent principal for the past few years, Mrs. Rinu Jain, Director of the college advised that a regular Principal should be hired in this session to provide guidance, coordination, and leadership within the college.

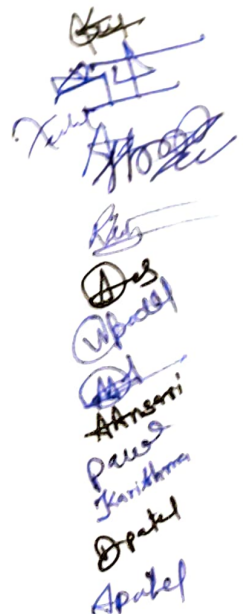
7. In the meeting, it was discussed to organise faculty development program to encourage faculty members to pursue research careers. It was decided to be held under the supervision of IQAC and the research cell head was assigned the in charge ship for the FDP.


Members to attended meeting

Name (Designation)

1. Mr. Sandeep Dey (COORDINATOR)
2. Mr. Vinitesh Gupt (CO-COORDINATOR)
3. Mr. Rahul Jain (COMMUNITY REPRESENTATIVE)
4. Dr. Alka Jain (EXTERNAL EXPERT)
5. Mr. H.S.P. Tonde (EXTERNAL EXPERT)
6. Dr. Ritesh Verma (EXTERNAL EXPERT)
7. Mrs. Rinu Jain (MANAGEMENT REPRESENTATIVE)
8. Anju Goyal (COMMUNITY REPRESENTATIVE)
9. Miss. Asha Muni Das (FACULTY MEMBER)
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Signature




IQAC In-Charge
Co-ordinator IQAC
K.R. Technical College
Ambikapur


Principal/Chairman
PRINCIPAL
K.R. Technical College
Ambikapur (C.G.)

K R Technical College, Ambikapur
Internal Quality Assurance Cell

Minutes of meetings of IQAC.

Date and Time :-06/09/2021 02:00 Pm

Venue :- College Hall

MEMBER PRESENT

- 1.Mr. Binay Ambastha (COORDINATOR)
- 2.Mr. Vinitesh Gupt (CO-COORDINATOR)
- 3.Dr. Alka Jain (EXTERNAL EXPERT)
- 4.Mr. H.S.P. Tonde (EXTERNAL EXPERT)
5. Dr. Naveen Jain(External Expert)
- 6.Mr. Rahul Jain (COMMUNITY REPRESENTATIVE)
- 7.H.N Dubey (University Representative)
- 8.Mrs. Rinu Jain (MANAGEMENT REPRESENTATIVE)
9. Ashamuni Das (Faculty Member)
- 10.Mr. Ved Prakash (FACULTY MEMBER)
- 11.Miss. Miss Mamta Dubey(FACULTY MEMBER)
- 12.Mr. Afroj Ansari(Faculty Member)
- 13.Mr.Pawan Sharma (LIBRARIAN)
- 14.Miss.Karishma Yadav(SPORTS INCHARGE)
- 15.Mr. Dharmendra Patel(Alumni Member)
- 16.Mrs. Ahilya Patel(Student Member)

MEMBERS WHO COULD NOT ATTEND THE MEETING

- 1.Dr.Anju Goyal (Community Representative)
- 2.Mr. Ankit Soni(Alumni Member)
- 3.Miss. Sarita Rajwade(Student Member)

AGENDA

1. Discussion to organize Induction Programme.
- 2.discussion regarding formation of new club& committees and assigning the duties to the members.
3. Discussion about organizing Cancer Consultation & Medical Camp.
- 4.Discussion for organizing webinar on the "Role of Nanomedicine in Modern Health System."
- 5.Discussion about organizing lectures on Preparation for competitive examination.
- 6.Discussion about conducting workshop on Amazon Affiliate Marketing.
- 7.Discussion regarding Preamble reading to be organised on constitution day.
8. Discussion about organising awareness programme on AIDS day.

PROCEEDINGS

1. Principal Dr Ritesh Verma discussed the Induction Program to be conducted for Newly admitted students to introduce them with the college.The duties were assigned to Mr. Sandeep Dey, Cultural Head.

2. IQAC coordinator, Mr. Binay Ambastha announced the creation of new club committees during the gathering and delegated responsibilities to the committee chairs and members.

3. IQAC coordinator Mr. Binay Ambastha informed all the members of IQAC about organising the free cancer consultation & Medical camp in the college to help and benefit the people who are battling Cancer. The members of IQAC appreciated this effort.

4. In the meeting it was informed that the department of science is going to organise a webinar on Role of Nanomedicine in Modern Health System. The responsibilities for which was given to the concerned department by the IQAC coordinator.

5. Principal Dr. Ritesh Verma suggested to conduct lectures regarding the preparation of competitive exams to provide guidance and direction to the students. The suggestion received the appreciation of all the members present in meeting.

6. IQAC coordinator Mr. Binay Ambastha informed that a one day workshop on Amazon Affiliate Marketing will be organised to provide knowledge, information and guidance. For organizing the workshop responsibilities were assigned to the Department of Computer science & IT.

7. The meeting covered the discussion to honour constitution day by reading the Constitution's Preamble in to make the students understand what being Indian means.

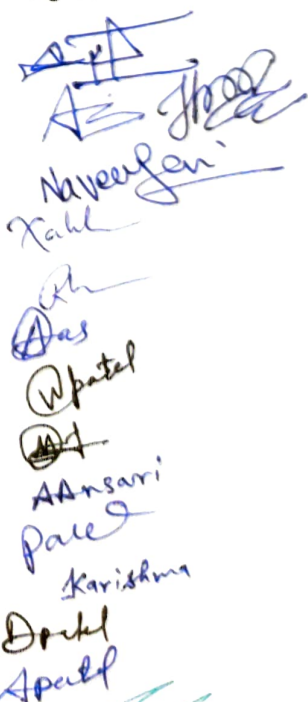
8. Discussion about organising the awareness programme on AIDS day was also covered in the meeting And the responsibilities of it were assigned to concerned club.

Members to attended meeting

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2. Mr. Vinitesh Gupta (CO-COORDINATOR)
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4. Mr. H.S.P. Tonde (EXTERNAL EXPERT)
5. Dr. Naveen Jain (External Expert)
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Signature


Binay Ambastha
Vinitesh Gupta
Dr. Naveen Jain
H.N Dubey
Mrs. Rinu Jain
Ashamuni Das
Ved Prakash
Miss. Miss Mamta Dubey
Afroz Ansari
Pawan Sharma
Karishma Yadav
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IQAC In-Charge

CO-ORDINATOR
KR Technical College
Ambikapur


Principal/Chairman
PRINCIPAL
K.R. Technical College
Ambikapur (C.G.)

KR Technical College, Ambikapur
Internal Quality Assurance Cell

Minutes of meetings of IQAC.

Date and Time :-03/12/2021, 02:00 Pm

Venue :- College Hall

MEMBER PRESENT

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- 4.Miss. Sarita Rajwade(Student Member)

AGENDA

- 1.Discussion about organising Annual sports meet
- 2.Discussion regarding conduction of Annual Examination and Duty Allotments.
- 3.discussion regarding Christmas and Republic day celebration.
- 4.Discussion about the feedback collected from parents and students.
- 5.Discussion to organize Mother Language Day.
6. Discussion about organising National Science day
- 7.Discussion regarding cleanliness action plan.

PROCEEDINGS

- 1.In the meeting the discussion for organizing three days Annual sports meet according to the culture of the college was also covered. Which was agreed by all the members of IQAC.

2. Discussion regarding the smooth conduction of practical and annual examination of Surguja University and duty allotments for that also took place in the meeting, responsibilities and incharge ship was given to Md. Afroj Ansari which was agreed by all the members of IQAC.

3. In the meeting the decision of celebrating Christmas and Republic day was taken by the members of IQAC and responsibilities were given to concerned department.

4. It was discussed in the meeting to take into consideration and put into actions the suggestions that have been provided through the student and parent feedback that has been received in order to produce effective results in learning and enhance the benchmark of education.

5. To celebrate and protect Mother Language of the nation principal Dr. Ritesh Verma told to celebrate Mother Language Day in the college which was agreed by all the members.

6. During the meeting IQAC coordinator Mr. Binay Ambastha informed that National science day will be organised in the college and incharge ship was given to the head of science club.

7. Principal Dr. Ritesh Verma discussed about the cleanliness action plan to be practiced in the college to realize the vision of Prime minister and Mahatma Gandhi ji and to promote cleanliness in the college campus.

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